

► **International Labour Standards
Department (NORMES)**

T: +41 22 799 71 55
E: normes@ilo.org
R: ACD 8-0 (2025)

TO MEMBER STATES OF THE ILO

11 March 2025

**Reports on the application of ratified Conventions
(Article 22 of the Constitution of the International
Labour Organization)**

Dear Sir or Madam,

I have the honour of writing to you concerning the reports and other information which your Government is required to provide this year on the application of the international labour Conventions ratified by your country, under article 22 of the International Labour Organization's (ILO) Constitution.

In order to facilitate the submission of reports by your country, I have enclosed to this communication the following information:

- A list of the Conventions in respect of which your Government is invited to submit reports this year (**Appendix I**).
- The comments (observations and direct requests) of the Committee of Experts on the Application of Conventions and Recommendations concerning the application of the above-mentioned Conventions, to which your Government is invited to reply this year in its reports (**Appendix II**).
- An Explanatory Note concerning the preparation of reports on ratified Conventions (**Appendix III**).

Although this communication and its appendices are sent electronically, the Office remains at your disposal to send them by post, upon request.

Please note that you can find the report forms on the [ILO website](https://www.ilo.org).

In accordance with article 23, paragraph 2, of the ILO Constitution, copies of your reports and other information have to be communicated to the representative organizations of employers and workers in your country. Furthermore, if your country has ratified the Tripartite Consultation (International Labour Standards) Convention, 1976 (No. 144), effective consultations with these organizations have to be held on any questions concerning reports under article 22 of the Constitution.

All of the corresponding reports and information should reach the International Labour Office within the time limit fixed by the Governing Body, that is by **1 June, if necessary in batches, or at the latest by 1 September 2025**. You are encouraged to transmit them by email to NORM_REPORT@ilo.org (accompanied by a duly signed covering letter attached to the email). If all the attachments are included in the email, **it is not necessary** to send a hard copy. Reports and any related correspondence may of course also be submitted by mail, addressed to:

International Labour Standards Department
International Labour Office
Route des Morillons 4
CH-1211 GENEVA 22
SWITZERLAND

I would like to bring your attention to the fact that all comments adopted by the Committee of Experts related to your country, including those for which a reply is not expected for this year but in the next report on the Conventions concerned, are available in the [NORMLEX country profiles online](#).

The International Labour Office, and in particular the Decent Work Technical Support Team covering your country, remains at your disposal to provide your Government with any technical assistance it may require in respect of both the submission of the reports due and the issues raised by the Committee of Experts in its comments.

Yours faithfully,

For the Director General:



Corinne Vargha
Director of the International
Labour Standards Department